



## MITRE TERMS OF REFERENCE FOR LOCAL GOVERNING BODIES

**Date:** 12 January 2022

**School:** Holy Trinity C of E Infant School

Local Governing Bodies (LGBs) are appointed as committees of the MITRE Trust Board, with a range of delegated responsibilities that are performed on behalf of that board. In particular they are tasked with supporting and challenging their school to provide the best quality of education for its pupils.

Each Local Governing Body will appoint their Chair and ensure that two or more parents are elected to the LGB.

Members of the LGB shall be known as governors.

The Trustees have the right to appoint such persons directly to the Local Governing Body as they shall determine from time to time. Subject to this, each LGB has an agreed constitution of governors.

As a committee of the Board of Trustees, delegation can be removed at any time.

The Trust LGBs are accountable to the Board of Trustees for the performance of their schools. If in doubt as to whether an area of responsibility is delegated to the Local Governing Body of an individual Academy, it is the responsibility of the LGB/Head Teacher to contact the CEO to discuss any areas of ambiguity.

In cases of major strategic change, the School's Head Teacher will discuss and develop plans with the LGB, ensuring any plan is in keeping with the Trust's ethos, values and philosophy. The CEO will consider any major strategic change proposed by an individual Academy and make recommendations to the Board of Trustees.

**In general, it is expected that LGBs will be responsible, in each school, for:**

- ensuring that the school promotes the vision and values of the Trust;
- the safety and well-being of staff and pupils;
- the attainment and progress of pupils;
- the quality of teaching and learning;
- the range and quality of the curriculum;
- the appointment, development and performance management of staff;
- ensuring that the school maintains effective systems for development planning and monitoring of progress against school improvement priorities;
- the effective deployment of funds and resources;
- ensuring that the school meets the standards of financial management and controls set out in the MITRE Finance Policy;
- ensuring that the school meets all statutory requirements, including policies, and that the school adopts and adheres to key MITRE policies as set out by the Trust;
- the maintenance of the school site and buildings;
- engaging effectively with parents and the local community.



## CONSTITUTION OF THE HOLY TRINITY C OF E INFANT SCHOOL LOCAL GOVERNING BODY

Holy Trinity C of E Infant School is a Church of England Academy and a member of the Minster Trust for Education (MITRE).

The governing body is agreed by the MITRE board and is subject to the articles of association of the trust, the memorandum of understanding between the National Society and the Department for Education and MITRE's scheme of delegation. The quorum for a meeting of the governing body and any vote on any matter at such a meeting, is one half (rounded up to a whole number) of the membership of the governing body.

### Christian Ethos Statement

Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England, and in partnership with the Church at Parish and Diocesan level.

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to its pupils, while welcoming families of different or no faith.

Our Vision: **I can, you can, together we can be the best that God created us to be.** (Rooted in John 13:34 Love one another as God loves us.)

### The governing body shall consist of

**Two** parent governors;

**One** staff governor;

**One** headteacher;

**Two** foundation governors; and

**Three** co-opted governors.

**Total number of governors nine.**

All governors are appointed by the Trust Board with the exception of parent governors who are appointed by an election process.

The names of the foundation body or person entitled to nominate foundation governors for appointment by the Trust Board are:-

- **one** nominated by the Diocesan Board of Education
- **one** nominated by the Parochial Church Council – Holy Trinity, Southwell